



North Florida Communications

www.northfloridacommunications.com

www.ournewphone.com

LG IPECS Time & Date Setting

The attendant station (usually Station 100) is the only station that can change the time and date of the telephone system.

From Station 100, while on-hook (handset is on cradle):

- 1) Press TRANS/PGM button
- 2) Dial 0 4
Display reads: date and time
- 3) Press 1
Display reads: change system date and time
- 4) Enter Date as mmddy (mm = month, dd = day, yy = year)
For Example: November 20, 2012 would be 112012
- 5) Press HOLD/SAVE button
- 6) Enter time as hhmm (hh = hour in military time, mm = minutes)
For Example: 5:30PM would be 1730
- 7) Press HOLD/SAVE