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Ericsson-LG IPECS
9200 Series Phones

Auto-Attendant Greeting Recording



Auto-Attendant recordings must be performed at the Attendant Station. This is typically extension 100, but your system may have been programmed differently. Press [0] from any phone to ring the Attendant Station.

Auto-Attendant Greeting Recording

- 1) Press the [Trans/PGM] button, then enter [0] + [6]
 - 2) Enter the announcement number (001-100) that you wish to record.
 - 3) When prompted to "PRESS REC TYPE (1-6)" press [1]
 - You will hear the following prompt: "If you wish to leave a message press #"..
 - 4) Press #, then record the greeting.
 - 5) Press the [Hold/Save] when you have finished to end the recording.
 - 6) Return to Step 2 if you want to record another greeting
- or-
- 7) Press the  (Speaker) button to quit.