



North Florida Communications

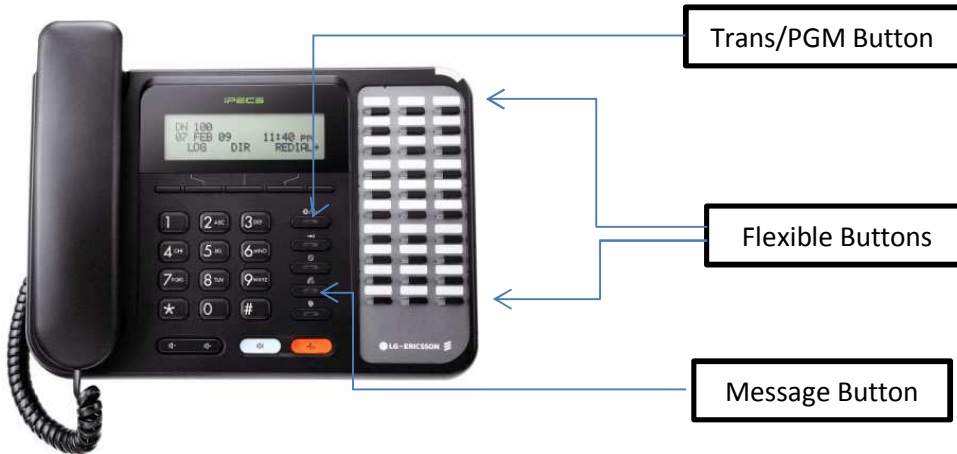
www.northfloridacommunications.com

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LG IPECS

9000 Series Phones

Transferring Calls






Internal Transfer Option 1

- 1) Press the [TRANS] soft-key or  /  button
- 2) Call the party you wish to transfer to.
- 3) * To screen the call, wait for the other party to answer and announce the call.
- 4) Hang-up to complete the transfer.
* Step 3 is optional. You can simply hang-up after step two and the caller will be transferred.


Internal Transfer Option 2

- 1) Press the Flexible Direct Station Selector [DSS] button that is programmed for the party you wish to transfer to. This will automatically put the caller on hold.
- 2) * To screen the call, wait for the other party to answer and announce the call.
- 3) Hang-up to complete the transfer.
* Step 2 is optional. You can simply hang-up after step one and the caller will be transferred.

Transfer Directly to Voice-Mail

- 1) Press the [TRANS] soft-key or the  /  button.
- 2) Press the  (message button) followed by the extension number (or press the DSS button)
- 3) Hangup. The caller will be sent straight to the user's voice-mail without ringing the phone.

External Transfer

- 1) Press the [TRANS] soft-key or the  button.
- 2) Call the transfer party by dialing [9] + [phone number]
- 3) * To screen the call, wait for the other party to answer and announce the call.
- 4) Hang-up to complete the transfer.
 - * Step 3 is optional. You can simply hang-up after step two and the caller will be transferred.